



DUTIES OF CLUB OFFICIALS: IMMEDIATE PAST CAPTAIN

(revised June 2011)

- ☞ He is a Director of the Club and serves on the General Committee.
 - ☞ His duties will vary depending on the club concerned, but because of the experience he will have gained he would usually sit on the Membership/Interview Committee. He may be Chairman of the Committee and will arrange meetings when requested by the club secretary. He will be responsible for notifying the secretary immediately after such meetings or the results of any interviews.
- NB:** In many cases, the Club Secretary may also attend the Committee Meetings.
- ☞ He will ensure that the Captain has been informed of all necessary practises in order that the Captain can fulfil his duties to the best of his ability.