



CLUB: BY-LAWS

Ray Burniston gives suggestions on club by-laws

Secretary At Work: July 2002 *(reviewed October 2011)*

It is a good idea to periodically check the club by-laws and make any adjustments necessary to suit changes that may have taken place at the club. Providing the club rules allow it most clubs can make changes to their by-laws without having to call a special/extraordinary meeting. Changes can be made by the Committee/Board and if necessary confirmed at the next annual general meeting.

You must be careful not to include in the by-laws any rules that come within the main club rules and must only be changed by the authority of the members at a meeting specially called and approved by the necessary majority. You will normally cover some or all of the following items with by-laws.

Course

1. Members must observe the rules and etiquette of the game of golf.
2. Members must always display the current membership disc whilst playing the course.
3. Every member is responsible to see that they have adequate golfers insurance whilst playing the course. Details of this can be obtained from the club office.
4. Any member damaging the course or surroundings shall be liable to make good the damage caused.
5. The practice areas shall be the areas defined by the Committee from time to time.
6. The professional and his staff have priority on certain parts of the practice area for the purpose of giving tuition.
7. All persons using the practice areas must conform to the rules displayed on the notice at this area.
8. All persons playing the course must have their own set of clubs exclusively for his or her own use.
9. Members must ensure that all gates on the course are closed after using them.
10. Dogs are not allowed on the golf course at any time.
11. Day to day regulations regarding play on the course displayed on the notice alongside the first and tenth tees must be adhered to at all times.
12. Trolleys with wide wheels only are allowed on the course. When trolleys are banned because of course condition there are no exceptions to this rule.

13. Caddie cars are only allowed on the course at certain times subject to written permission from the Committee
14. Competition tees are usually only available on competition days otherwise all players must play from the tee of the day.
15. The course is open for play from 8.00am daily until sunset unless otherwise determined by the Committee.
16. Practising on the any part of the course with more than two balls is forbidden.
17. The practice putting green must be used for putting practice only. Chipping onto this green is forbidden. The practice green on the designated practice area may be used for this purpose.
18. The video equipment in the practice shed must only be used by the professional and his assistants.
19. The public has a right of way on the path, which goes across the fourteenth fairway, and members must not play from this tee until the path is clear. This path is clearly defined by posts and members should tactfully point out to members of the public if they have strayed from the path.

House

1. The clubhouse shall be open daily from 8.00am until 1.00am unless determined otherwise by the committee.
2. Bar facilities shall be used in accordance with Licensing Laws.
3. The Clubhouse shall be closed on Christmas Day.
4. No junior members under the age of 18 years shall purchase or consume alcohol on the premises nor play the gaming machines.
5. No golf clubs, other equipment, overcoats or hats shall be brought into the Clubhouse other than the locker rooms.
6. No shoes, whether spiked or not, which have been worn on the golf course, may be worn in the Clubhouse other than in the locker rooms and golfers entrance.
7. No dogs other than guide dogs shall be allowed in the Clubhouse.
8. All visitors must sign the visitor's book, which is countersigned by the introducing member.
9. Dress in the Clubhouse - Details of any regulations are displayed in the locker rooms and other areas.
10. No members are allowed to bring food or drink into the Clubhouse for their own consumption. On certain days the refreshment hut alongside the tenth tee will be opened and all items purchased must be paid for at that time.

Competitions and Handicaps

1. Competitions and handicaps are governed by the Competitions and Handicaps Committee.
2. Competitions and handicaps shall be in accordance with the rules of golf by the Royal and Ancient Golf Club of St. Andrews, and handicaps by the appropriate authority for both ladies and men.
3. Only playing members of either sex are eligible to play in Club competitions.
4. Junior members must observe the rules for their category of membership for being eligible for playing in main Club competitions.
5. All entry fees for competitions must be paid at the professional's shop before commencing play.
6. Country members are not eligible to enter trophy competitions.
7. Members winning a trophy competition may hold the trophy for period of twelve months. Such trophies are the property of the Club and shall be returned in good order by the member upon request. Any damage whilst in the member's possession shall be repaired at the member's expense.
8. All starting times allocated for members in Club competitions must be strictly adhered to.
9. Any member entering a Club competition and failing to turn up at the required time without a satisfactory reason will be automatically barred from the next three Club competitions in which he/she is eligible to enter.
10. Local rules for Club and other competitions are displayed on the scorecard and any additional ones will be on the club notice boards.

Miscellaneous

1. Members using the Club car park must park in the designated areas and must under no circumstances park in areas with double white lines. On certain occasions the Committee will allow parking on part of the practice area.
2. No member must under any circumstances reprimand or complain to a member of the Club staff. Any complaints must be made verbally or in writing to the secretary at the Club office.

The above items are only suggestions and each club will have its own specific needs to include in the club by laws.