



TERMS OF REFERENCE:

PLANNING/DEVELOPMENT COMMITTEE

Reviewed July 2011

At many clubs this will not be a regular sub-committee but will only meet when required. It is important that this committee does not get involved with the normal planning of either the Green or House committees but concerns itself with future developments outside the scope of these committees.

Purpose

To be responsible for all areas of the course, the clubhouse, additional land or property owned by the club and any long term investments.

Responsible To

This will vary between clubs as in some cases the land and buildings may be owned by the Trustees or a Limited Company on behalf of the membership. Normally it would report direct to the main committee or board.

Consists Of

Generally two, or three, members of the main committee/board and possibly a club member who may have expertise in a particular field. It is better to co-opt persons to this committee as and when required. The Secretary/Manager should always be part of this committee.

Principal Duties

To plan and recommend the efficient and effective implementation of improvements to the Course, Practice Areas, Clubhouse, Staff Accommodation and any other property and land owned. (These should be fairly basic so as to cover all aspects of the club and any other items directed to by the committee/board).

Meetings

These will vary according to each club but it is recommended that this committee should have at least one meeting a year and in major developments would have to meet fairly frequently.

Misc

This committee will rely very much on the Secretary/Manager keeping them informed of any developments in the area adjacent to the club and also if adjacent land becomes available. At some clubs this committee is a sub-committee of the Finance Committee as it usually involved in items often of major financial importance.

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