

An exciting opportunity has arisen to appoint a new General Manager at Haywards Heath Golf Club in West Sussex, which boasts an outstanding parkland course, traditional Club House and function facilities supported by a strongly committed and professional staff. The club has recently secured a new 15-year lease and has ambitious plans for the future.

### **The Role**

The General Manager will be responsible for overseeing and providing day to day direction in all aspects of management of the club facilities, ensuring high standards of service to members and visitors. The General Manager will manage and develop all aspects of the club's business and in conjunction with the Management Committee, have a clear vision for the club's strategic direction.

The General Manager will be responsible for all staff and service providers.

The role covers accounting and budgeting, hospitality, food and beverage, sales and marketing, golf operations, course maintenance, customer service, and human resources.

### **Qualifications and Experience**

- General management experience essential including commercial and financial knowledge. Qualification in golf / leisure management useful – GCMA Diploma or CMAE.
- Proven leadership, communication and people skills with the ability to motivate a small team of staff and manage members and visitors.
- Successful track record in sales and marketing including evidence of increased sales growth in a membership organisation
- IT literate with a knowledge of specific accounting and golf club management software
- Ability to manage own time.
- Strong written and verbal English with ability to write reports
- An understanding of the game of golf
- Prior experience in the leisure and hospitality sector would be an advantage

Remuneration:

- A competitive salary & benefits package, commensurate with the experience and skills of the applicant is on offer.

Application process:

To apply, candidates should send a letter, in strictest confidence, highlighting your motivation for seeking the post and relevant experience, an up-to-date CV, details of your current remuneration and ability to relocate if necessary to [gm@haywardsheathgolfclub.co.uk](mailto:gm@haywardsheathgolfclub.co.uk)

Closing date for applications: Sunday October 15th